

Town of Campbell, NY

Town Board Meeting

Minutes

Monday, July 13, 2026 at 6:00 pm

Guests

1. Pledge / Call to Order / Roll Call

Minutes:

Supervisor Maynard opened the meeting at 6:00 PM with the Pledge of Allegiance the Clerk took roll call- All present Michael Austin late 6:06 PM

2. Prior Minutes

Minutes:

A motion to adopt the Draft Minutes from was made by Kyle Peterson and seconded by Les Smith and was adopted by vote.

a. June 8, 2026 and June 22, 2026 Draft Minutes

3. Reports

a. Water Report

Minutes:

On July 5, 2026 the pressure transmitter at the Water Plant died, Tom Austin and John Kemp had to manually operate the plant manually every 3 hours. Extra time for John Kemp. The issue was fixed July 10, 2026.

b. Zoning Officer Report

Minutes:

There were (10) Zoning permits during this period. (23) ytd. Which included Zoning Compliance Letters - ZP- 14 8577 Main Street - Porch and Porch Roof Replacement - ZP-15 4889 CR 125 - Roof Repair and Replacement - ZP- 16 87 Birch Lane - Porch Replacement - ZP- 17 4233 Sullivan Lane - Generator Installation - ZP- 18 94 Willow Circle - New Shed - ZP- 19 4757 Clawson Drive - Generator Installation - ZP- 20 4812 Center Street - Asphalt shingle roof replacement - ZP- 21 8155 Wood Hill Road - Asphalt roof replacement with fiberglass product - ZP- 22 8540 Main Street - Roof Structural Modification and Metal Roof - ZP- 23 8439 SR 415 Roof Replacement

- One Potential Community Based Solar Farm located at 4889 CR 125. No
- One potential new ground mounted sign.

1. Drafted letters for June Planning Board and Zoning Board of Appeals mtgs. June Planning Board Meeting. Subdivision Work

- SD 5-2026 5270 McNutt Run - Parcel off 5 acres for New Home. Approved Floodplain Development Permits

- FP 6-2026 4233 Sullivan Lane - Generator in flood plain. Approved
There was no June Zoning Board of Appeals Meeting.
- 2. Subdivision Work - There were no new subdivision applications in June.
- 3. Zoning Follow Up Work / Complaints
- 4. 8402 CR 333 lot is overgrowing and affecting the adjacent property fence.
Also this overgrowing is starting to encroach on neighbors property.
Neighbor property affected is 8410 CR 333.
- 5. Site Plan Applications for Planning Board
 - No new Site Plan Applications Received.
- 6. Flood Plain Development Permits
 - FP 6-2026 4233 Sullivan Lane - Installation of a Generator in flood plain. The generator was relocated and elevated to minimize potential flood impacts.

c. Fire District report

Minutes:

I'd like to report that we are still selling tickets for our sportsman raffle on October 10 2026. This fundraiser is going to help us with the purchase of a ATV skid unit for our new ATV 15. We are currently patiently awaiting the arrival of our new enclosed trailer. This will allow us to put ATV 15 in service as a manpower mover on and brush fires or search and rescues. We are also still waiting for the title for Rescue 15 to allow us to get it advertised on Auctions International. We are anticipating to have it within the next week or two. Call Report EMS Asst. - 3 Structure Fire - 1 Auto. Alarm - 3 Tree Down - 1 Wires Down - 1 Landing Zone - 1 Total - 10 calls for the month of June Total - 32 call year to date

d. Town Clerk Report

Minutes:

Linda Reep turned in a letter of resignation as the Deputy Clerk and Registrar. A motion by Kyle Peterson seconded by Les Smith to accept the resignation was adopted by vote 5-0

Ashley Tietje turned in a resignation for the cleaners position. A motion by Kyle Peterson seconded by Les Smith to accept the resignation was adopted by vote 5-0

The Town Clerk Michelle Seeley appointed Ashley Tietje as Deputy Registrar.

Vote results:

Ayes: 5 / Nays: 0 / Abstains: 0

e. Bookkeeper Report

Minutes:

Reports from the Town Clerk and the Court Clerk were submitted for the month of June 2026. The signed Supervisor report for the month of June 2026 was submitted to the Town Clerk. General Revenues Highway Revenues \$25,606.99

Mortgage Tax Revenue \$ 220.00 From W3 for backhoe and labor
HIGHWAY BARN EXPENSES As of 5-31-2026 \$1,000,000.00
-\$97,850.00 ACP CONCRETE APP #1 1/12/26 -\$228,676.70 Clear Span
Building 2/9/26 -\$11,305.00 Frey & Campbell 2/9/26 -\$153.29 MC Tractor
Supply signage 2/9/26 -\$14,200.00 AJH design 2/9/26 -\$9,850.00 AJH design
3/6/26 -\$119,320.00 ACP CONCRETE APP #2 4/13 -\$13,062.50 OVERHEAD
DOOR 25% 4/13 -\$561.36 DOZER RENTAL 5/11 -\$458.00 ADS IN SHOPPER
5/11 -\$125,018.30 CHRISANNTHA 1ST PAY APP 6/8 -\$5,100.00 A&J DESIGN
6/8 -\$627.44 CB BUILDING SUPPLY WOOD FOR BLOCKING OVERHEAD
DOOR -\$60,862.20 CHRISANNTHA 2ND PAY APP 7/13/26 PRE-PAY
\$312,955.21 REMAINING BALANCE Water project:
CDBG Grant final paperwork has all been submitted and is in their “queue” for
review. WIAA Grant paperwork has not been requested as per this report. 6
Month Budget Review New Highway Barn Review Dog Control & Code
Enforcement Cost Analysis Review A motion by Michael Austin Seconded by
Glenn Vogel to approve the Bookkeeper Report was adopted by Roll call vote -
Vote results:
Ayes: 5 / Nays: 0 / Abstains: 0

- f. **Assessors Report**
- g. **Dog Control**
- h. **Supervisor Report**
- i. **HWY Report**

4. **Old Business**

a. **1993 Truck**

Minutes:

A \$2,000 bid for the 1993 Ford Dump truck was received from Dennis Beers. The payment must be made within 10 days. A motion to accept the \$2,000 bid was made by Michael Austin and seconded by Les Smith and was adopted by Roll call vote

Vote results:

Ayes: 5 / Nays: 0 / Abstains: 0

b. **Building Update**

Minutes:

Epoxy For the new building will be \$48,000 if it is done by a contractor, that includes a warranty for 1 year. If the Town Highway guys do the work it will cost approximately \$34,000., there is no warranty. The Erection company has done another change order, they did not contact the Town to approve the change as contracted. The change order is for \$15,034.75. The Town is fighting the bill.

5. **New Business**

a. **Cleaner Position**

Minutes:

A motion to advertise for the cleaner position to start on August 11, 2026 to be

paid minimum wage with flexible hours was made by Glenn Vogel and seconded by Michael Austin, and was adopted by vote.

Vote results:

Ayes: 5 / Nays: 0 / Abstains: 0

b. Mechanical Bid

Minutes:

Frye and Campbell was the only bidder for the heaters in the new highway shop. A motion to accept the bid by Frye & Campbell for \$113,000 to install 3 heaters and heat pumps was made by Michael Austin and seconded by Kyle Peterson and was adopted by Roll call vote

Vote results:

Ayes: 5 / Nays: 0 / Abstains: 0

c. Hakes C&D Application

Minutes:

There will be an application to the Planning Board for an expansion for Hakes C&D. The application will be delivered sometime in July.

d. Secretary to Supervisor

Minutes:

Wendy Oman would like to step down from being the Supervisors secretary because Norm has been actively answering his own emails and phone calls. A motion to accept was made by Michael Austin and seconded by Les Smith was adopted by vote

Vote results:

Ayes: 5 / Nays: 0 / Abstains: 0

6. Public Comment

7. Executive session- Personnel

Minutes:

A motion to go into executive session regarding personnel at 7:26 pm was made by Glenn Vogel and seconded by Michael Austin was adopted by vote 5-0

A motion to exit executive session at 7:45 PM was made by Kyle Peterson and seconded by Michael Austin was adopted by vote 5-0

8. Voucher Audit

Minutes:

A-General 215-216 &218-229 &231-249 \$22,755.20 DA- Highway 85-95 \$ 17,114.16
H1- Capital Projects Barn 217& 229 \$61,034.20 SL- Street Lighting 230 \$ 882.82 SW1-
Water District 1 37-44 \$ 3,102.88 SW2- Water District 2 16-19 \$ 845.34 SW-3 Water
District 3 15-17 \$ 2,850.75 SW-4 38-44 \$ 1,346.65 TA- Trust and Agency 23-25 \$
765.37 TOTAL \$ 110,697.37

9. Adjournment

Minutes:

A motion adjourn at 7:48 PM was made by Kyle Peterson and seconded by Michael Austin was adopted by vote 5-0

Vote results:

Ayes: 5 / Nays: 0 / Abstains: 0

Contact: Michelle Seeley (Townclerk@campbellny.gov 607-527-8244 x213) | Minutes published on 08/12/2026,
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